



## **Minutes of meeting**

### **Surrey County Council Local Committee (Guildford)**

**Date:** Wednesday 21 March 2012

**Time:** 7.00 pm

**Place:** East Horsley Village Hall, Kingston Avenue, East Horsley, Surrey KT24 6QT

### **Members present:**

#### **Surrey County Council**

Mr Mark Brett-Warburton (Guildford South-East) Chairman

Mr David Goodwin (Guildford South-West)

Ms Fiona White (Guildford West)

Ms Pauline Searle (Guildford North)

Mr Keith Taylor (Shere)

Mr Bill Barker (Horsleys)

Mr Simon Gimson (Shalford)

Ms Marsha Moseley (Ash)

Mr Graham Ellwood (Guildford East) Vice Chairman

#### **Guildford Borough Council (for Transportation matters)**

Councillor Mark Chapman (Westborough)

Councillor Caroline Reeves (Friary & St. Nicolas)

Councillor Diana Lockyer-Nibbs (Normandy)

Councillor Bob McShee (Worplesdon)

Councillor Nigel Manning (Ash Vale)

Councillor James Palmer (Shalford)

Councillor Tony Phillips (Onslow)

Councillor Jenny Wicks (Clandon & Horsley)

Councillor David Carpenter (Merrow) \*

\* substitute

### **56/11 Apologies for absence and substitutions [Item 1]**

Apologies for absence were received from Councillor Christian Holliday ( Councillor David Carpenter substituted in his place), Councillor Tony Rooth and Councillor Nigel Sutcliffe.

### **57/11 Declarations of interest [Item 2]**

Declarations of prejudicial interest were made by:

- Borough Councillor Bob McShee in relation to item 10, because he was Chairman of Worplesdon Parish Council.
- County Councillor Fiona White in relation to item 7 as she was a trustee of the Barn Youth Project Committee.

### **58/11 Minutes of the last meetings (13 February 2012) [Item 3]**

The minutes of the meeting were agreed and signed by the Chairman.

### **59/11 Petitions [Item 4]**

One petition was submitted which related to the imposition of a weight limit for traffic using Ockham Lane. The matter was debated by the Committee under Item 12 of the agenda.

### **60/11 Written questions [Item 5]**

- a) Two written questions were received from members of the public. The first was submitted by Mr McKenzie and related to public footpath 48 also known as Church Alley, which runs along the back gardens of Stocton Road and Joseph Road, Guildford. Mr McKenzie was not present to comment on the written answer provided. The second question was submitted by Mr Chesterton and related to the costs and viability of some of the proposals made under the Local Sustainable Transport Fund (LSTF). The LSTF Project Manager informed Mr Chesterton that further consultation of the proposed schemes would be undertaken with public groups including the Guildford Cycling Forum during April and May. Mr Chesterton was content that his concerns could be addressed during that consultation period.

- b) There were no written member questions submitted

### **61/11 Members Local Allocations [Item 6]**

Surrey County Council's Community Partnership Team Leader (West) spoke to the report. She advised the Committee that there were a number of tabled allocations in a tabled document presented to the Committee and three bids introduced to the Committee. These included the following bids:

- i) Metal Monkeys, Creation of an installation in Stoke Park to celebrate the Olympic Torch, subject to confirmation being received from Metal Monkeys

that the structure created in Stoke Park would be used for community benefit for at least one year after the event in July 2012. (Total: £2,319 revenue & £64 capital)

- ii) Increase in the funding for SCC Highways to replace the yorkstone flags in Guildford High Street (Mark Brett-Warburton £1,500 revenue & £222 capital)
- iii) Increase in the Looked After Children Initiative, (Keith Taylor £1,111 and Simon Gimson £2,594 revenue)
- iv) Raleigh School - Installation of modular building (Bill Barker £3,500 capital and £1,500 revenue)
- v) SCC Highways - Effingham Rd Railings Repair (Bill Barker £2,000 revenue)
- vi) Horsley Conservation Preservation Society Diamond Jubilee Trail - improvements to Bridleway 103 (Bill Barker £1,000)
- vii) Surrey Save Credit Union (Pauline Searle £1,747 revenue and £30 capital)

Councillor Moseley asked the committee to note that commemorative gifts had not been included under the funding she had allocated to the Ash Jubilee picnic.

**The Local Committee (Guildford) agreed to:**

- a) note the actions carried out under delegated authority as detailed in paragraph 2.1.
- b) note the return of funding
- c) approve the proposed expenditure from the Members' Capital and the Members' Revenue allocation budgets as detailed in paragraph 2.2, subject to:
  - i) Formal costings being received by the Community Partnerships Team (West) from the SCC Countryside Access team for the resurfacing of Public Bridleway 39
  - ii) The decision on the exact funding for Queen Eleanor's Junior School being delegated to the Community Partnerships' Team Leader in consultation with David Goodwin based on quotes being received.
  - iii) SCC Highways approving with the local member, the locations of the trees to be funded through the application from Abbotswood Residents Association.
  - iv) Approval being given for the location of the noticeboard outside Stoughton Infants School, for which funding is being applied by the Safer Guildford Partnership.
- d) approve the following tabled bids from the Members' Capital and the Members' Revenue allocation budgets as detailed below
  - i) Metal Monkeys, Creation of an installation in Stoke Park to celebrate the Olympic Torch, subject to confirmation being received from Metal Monkeys that the structure created in Stoke Park would be used for community benefit for at least one year after the event in July 2012. (Total: £2,319 revenue & £64 capital)
  - ii) Increase in the funding for SCC Highways to replace the yorkstone flags in Guildford High Street (Mark Brett-Warburton £1,500 revenue & £222 capital)
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- vii) Surrey Save Credit Union (Pauline Searle £1,747 revenue and £30 capital)

**Reason for decision:**

The spending proposals put forward for this meeting had been assessed against the County standards for appropriateness and value for money and the Local Committee agreed that they should be approved.

**62/11 Local Committee Capital and Revenue Spending Update 2010/11 [Item 7]**

Surrey County Council's Community Partnership Team Leader (West) spoke to the report. She mentioned that this report outlined the funding that was allocated in 2010/11 and the response given by the organizations to the completion of the projects funded.

1. The members commended officers on the work undertaken to produce the report.

**The Local Committee (Guildford) agreed to:** note the review of the Capital & Revenue allocations for 2010/11.

**Reason for decision:**

It was important that the Local Committee review the progress of the projects and schemes supported under the Local Allocation funding.

**63/11 Surrey 2012 Olympics Progress Report [Item 8]**

The Surrey County Council Customers and Communities Engagement Officer spoke to the report.

1. The Committee acknowledged the large amount of work put into the project by the Surrey County Council 2012 team alongside key partners.
2. Details of the financial benefits generated through 2012 Olympics business development within the county and the borough were currently restricted. However, officers would work towards releasing more information in due course and this would be communicated to members and the public.
3. The meeting noted that there would be a large community celebration in Guildford on 20<sup>th</sup> July to mark the journey of the Olympic torch through the borough.
4. Members asked that officers working on the Olympics project retain good communication with parish colleagues and partners.

**The Local Committee (Guildford) agreed:**to note the report.

**Reason for decision:**

The Local Committee agreed this to be an important and timely update on a significant forthcoming event.

## **64/11 Review Of Parking Restrictions In Areas Outside Of The Guildford Town Centre CPZ And Ad Hoc Changes Around The Borough [Item 9]**

Guildford Borough Council's Parking Manager spoke to the report.

1. The Parking team were thanked for their efforts in conducting extensive consultation in the areas affected by the proposed new restrictions.
2. Councillor Palmer said that following the views that were expressed by residents prior to the meeting, there was a need for yet further dialogue regarding the New Lane area of Chilworth in order to reach an agreeable solution. Initially it was requested that the part of the proposed Traffic Regulation Order (TRO) that concerned New Lane be deferred until further consultation had taken place. Following discussion, it was agreed that the issues could be resolved with further discussion with officers prior to the next meeting, and therefore the Committee agreed the amendment to recommendation (i) to allow this to take place.
3. The meeting was asked to note that although the TRO proposal for New Lane could be implemented in part this could impact on the implementation of the other schemes listed.

The Chairman adjourned the meeting for 10 minutes following the conclusion of the discussion to develop the wording for the amended recommendation to (i) in relation to Map 6.10, which was then presented to the Committee for consideration. The meeting was then formally reconvened where this proposal was considered.

### **The Local Committee (Guildford) agreed that:**

- (i) a traffic regulation order is made to broadly implement the proposals developed for the 18 highest scoring locations identified in ANNEXE 3, as proposed, with a few relatively minor amendments which lessen the nature and / or extents of those proposals in various locations, and as detailed in ANNEXE 7, subject to any proposal relating to Annexe 7 Map 6.10 of the report being delegated to the Area Team Manager (SW) in consultation with the Chairman and local county and borough member agreeing a reduced proposal.
- (ii) a traffic regulation order is made to broadly implement the proposals developed to introduce formalised disabled parking bays identified in ANNEXE 4 as proposed, with a few minor amendments to account for changes in circumstances, and as detailed in ANNEXE 7,
- (iii) a traffic regulation order is made to broadly implement the proposals developed to accommodate newly created vehicle crossovers and new developments identified in ANNEXE 5 as proposed, with a few minor amendments to account for changes in circumstances, and as detailed in ANNEXE 7,
- (iv) a traffic regulation order is made to implement the proposals developed to introduce amendments to the existing controls in Southway and Egerton Road, and as detailed in ANNEXE 7,
- (v) a traffic regulation order is made to make a small number of technical changes to the order so that it matches the restrictions in-situ, and as identified in ANNEXE 7,

- (vi) following the making of the above traffic regulation orders that the orders in the Town and Parished Areas be consolidated.
- (vii) the effectiveness of the new restrictions is reviewed during the next review of the area.

**Reason for decision:**

The Local Committee considered that the recommendations represented the interests of the majority of road users in the local areas with the exception of New Road Chilworth (as defined by Annexe 7, 6.10) where further discussions with the local councillors would be undertaken to provide a reduced proposal.

**65/11 Alleged Public Footpaths Around Liddington Hall Farm Fields (Various Points Of Entry) To Public Footpath 445 [Item 10]**

Surrey County Council's Countryside Access Manager spoke to the report.

1. Councillor Bob McShee spoke in support of the item as applicant and then withdrew from the meeting.

**The Local Committee (Guildford) agreed that:**

- i. Eastern Fields: Public footpath rights are recognised over the routes A-B-C-D-E-F-G-H-J-K-L-M-N-O-P-Q-J, S-Q, R-T-G. In addition to the routes applied for in the Schedule 14 application an Order should be made for A-T, A-T1, T1-G and G-D as shown on drawing 3/1/74/H13 and that the application for a MMO under sections 53 and 57 of the Wildlife and Countryside Act 1981 to modify the Definitive Map and Statement by the addition of the above footpaths is approved.
- ii. Western fields: No Public Footpath rights are recognised over the routes in the Western fields as shown on drawing 3/1/74/H13 and that the application for a MMO under sections 53 and 57 of the Wildlife and Countryside Act 1981 to modify the Definitive Map and Statement should not be approved.

Legal orders should be made and advertised to implement these changes. If objections are maintained to either or both of those orders, it/they will be submitted to the Secretary of State for Environment, Food and Rural Affairs for confirmation.

**Reason for decision:**

The Local Committee agreed that the evidence substantiated the application in relation to the Eastern fields.

**66/11 Local Sustainable Transport Fund (LSTF) [Item 11]**

Surrey County Council's LSTF Project Manager and Transport Policy Team Manager spoke to the report. The Committee viewed the DVD that was provided to the Department for Transport with the Council's bid.

1. Councillors heard that the Assistant Director, Economy, Transport and Planning would be meeting with the Highways Agency to discuss the matter of the proposed slip road off the A3 which would serve any new Park and Ride development at Manor Park. The officers stated that in order to meet the construction timescales the Council was preparing as if it had already won the funding.
2. There was concern that the construction phase of a new Park and Ride would impact on business at the Research Park and local residents, especially Beechcroft Croft Road. Councillors felt the current works at Egerton Road illustrated this point.
3. The meeting heard that it would be the congested areas of the town centre that would benefit from the funding and not the villages or rural areas.

**The Local Committee (Guildford) agreed:**

- i. The schemes listed under the Key Component within Annexe A are approved for 2012/13 financial year, with consultation undertaken (where required) during the spring of 2012. The Schemes attracting adverse comments through the consultation process are presented to the Local Committee, via the Task Group, at the planned meeting in June 2012. Schemes that do not attract adverse comments are progressed.
- ii. That the schemes within the Large Bid listed in Annexe B are approved for consultation during the spring of 2012, and developed further with the Task Group with an analysis of the consultation presented to the Local Committee, via the Task group, at the planned meeting in June 2012.

**Reason for decision:**

The Local Committee agreed the proposed process of further public consultation and to receive a further report at the June committee.

**67/11 Highways Minor Improvements Programme Review [Item 12]**

The Area Highways Manager spoke to the report.

1. The members asked if in future Annexe B could be circulated to them in advance of the Task Group meeting to enable them to comment.

**The Local Committee (Guildford) agreed to:**

- (i) that the progress made in delivering the minor improvements programme since last year be noted, including the completed projects set out in ANNEXE A,
- (ii) that the list of schemes remaining in the forward programme as set out in ANNEXE B be noted,
- (iii) that the recommendations of the Transportation Task Group regarding new schemes put forward since last year be approved as set out in ANNEXE C, supported by the detail in ANNEXE D; and that C38 Ockham Lane HGV ban be approved and added to the Minor Improvements list,

- (iv) that officers be authorised to proceed with any necessary actions including traffic orders, advertisements and notices of intent in order to deliver these projects as soon as 2012/13 budgets are known.

**Reason for decision:**

The Local Committee agreed the findings and advice of the Transportation Task Group and in addition agreed that the Ockham Lane HGV ban be taken forward.

**68/11 Highways Speed Limit Prioritisation 2012/13 [Item 13]**

The Area Highways Manager spoke to the report

**The Local Committee (Guildford) agreed:**

- (i) that the updated Speed Limit programme shown in ANNEXE A be approved and Officers be authorised to progress the assessment and implementation of these during the 2012/2013 financial year, subject to the level of funding available and to their meeting the requirements of the County Council's Speed Management Policy.
- (ii) that the intention of the County Council to make the necessary speed limit orders be advertised and that if no objections are maintained, the various orders be made.

**Reason for decision:**

The Local Committee agreed the transportation task group advice and officer recommendations for the reported schemes to be included in the speed limits programme.

**69/11 Highways Capital Budget 2012/13 & Minor Improvement Programme [Item 14]**

The Area Highways Manager spoke to the report

1. The members heard that there had been a significant increase in the budget and consequently that there would be a meeting of the Transportation Task Group and a further report to the June committee.
2. The Area Transport Manager would circulate to members the details of maintenance costs in order to assist with identifying schemes.
3. It was noted that the past delays experienced by the design team had now been overcome.

**The Local Committee (Guildford) agreed:**

- (i) that the Transportation Task Group recommendations set out in this report should form the basis of the Integrated Transport Schemes programme for 2012/13.



- (ii) that the Transportation Task Group meets to review the programme in the light of the capital and revenue allocations made at the end of February, and that a further report is brought to the Local Committee meeting in June.
- (iii) that in order to avoid potential delays in delivery, design and feasibility work on ITS schemes proceeds as described in this report.
- (iv) that £40,000 of ITS capital funding is allocated towards speed limits and minor items such as signs and bollards.
- (v) that Community Pride funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division

**Reason for decision:**

The Local Committee agreed with the findings and conclusions of the officer report and to receive a further report at the June committee.

**70/11 HIGHWAYS COMMUNITY PRIDE FUND [ITEM 15]**

The Area Highways Manager spoke to the report

1. Members who had some budget remaining at the end of the financial year were asked to contact the Area Highways Manager for advice.
2. It was noted that a the Maintenance Prioritisation Task Group had been formed to examine funds available to members through the Local Committees with the remit to simplify and clarify the way in which those funds might be spent.

**The Local Committee (Guildford) agreed to** note committed expenditure to date.

**Reason for decision:**

The members of the Local Committee acknowledged the spending against this budget for the financial year

**71/11 Youth Service Small Grants [Item 16]**

The Youth Support Services Officer spoke to the report. She went through the approval process for the grants, and explained the rational for the introduction of the grant scheme.

1. The members agreed that it would be unfortunate if the entire fund was spent at the beginning of the year and therefore requested that no more than 75% of the budget be committed at the first formal meeting of the year.

**The Local Committee (Guildford) agreed:**

- (i) the process for approving Youth Small Grants as set out within paragraphs 2.3 – 2.6 of the agenda report, and
- (ii) that no more than 75% of the budget be committed at the first formal meeting of the financial year

**Reason for decision:**

The Local Committee agreed the process of the funding awards, but considered that the fund should be managed so as not be exhausted in the first quarter.

**72/11 Forward Programme [Item 17]**

The Local Committee (Guildford) agreed to:

- i. the Forward Programme 2012/13, as outlined in Appendix 1

**[Meeting ended at 9.45pm]**

.....**CHAIRMAN**  
**Cllr Mark Brett-Warburton**

**Contact:**

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The next meeting of the Committee will be on Wednesday 13 June at 7pm,  
Worplesdon Village Hall.

**Informal Public Question Time (prior to the meeting)**

The following issues were raised during the informal public question session:

1. John Hartley of Ripley was opposed to the closure of the loading bay as a part of the proposed new car parking changes.
2. Anne and John Cornell of Ripley were opposed to the proposed car parking changes as they felt it would affect their small business.
3. Fiona Adams of Ripley was opposed to the proposed car parking changes as she was a homeowner who parked her car on the street.
4. Debbie Toynbee of Chilworth was opposed to the proposed car parking changes as she was a small business owner.
5. Iris Todd of Chilworth asked if alternatives to the use of yellow lines to control parking had been considered.

6. Dee Braine who ran a small business in Chilworth asked the members to reflect that there was no public car park in Chilworth which her customers could use if they were prevented from parking on the street as was proposed in the car parking changes.
7. David Linington of Merrow observed there had been difficulties for residents of the Boxgrove Park area trying to park following the construction works to expand Boxgrove School.
8. Jenny Cliff, Chairman of Ripley Parish Council asked if more effort could be made to keep parish councils involved during consultations.